

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**Reorganizational Meeting Minutes**

***Tuesday, July 10, 2012 @ 7:00 pm***  
***Conference Room – C117***

<b>FUTURE MEETINGS</b>	
<b>August 20, 2012</b>	<b>Board Meeting – 7 PM</b>
<b>September 20, 2012 (Pending Approval)</b>	<b>Board Meeting – 7 PM</b>

Meeting called to order at 7:05 pm by President Parmenter.

**Board Members Present:**

Tom Parmenter	X
Marcus Dean	X
Paul Cronk	X
Faith Roeske	X
Sara Hatch	X

**Administration Present:**

Ravo Root III, Superintendent	X
Kyle Faulkner, High School Principal	
Wendy Butler, Special Education Dir./Dir. Of Curriculum & Instruction	
Thomas Ricketts, Business Manager	X
William Kelley, Guidance Counselor	

**1. Preliminary Matters/Public Comment**

1.1 Andy Haynes Memorial Plaque – Nancy Gillette and Rhondus Miller

Rhondus Miller, Hume Town Historian and Nancy Gillette, Deputy Historian presented the plaque that honors Andy Haynes, Principal at Fillmore Central from 1936-1962. Mr. Haynes was instrumental in centralizing the District into one school and took a special interest in students in the District in a unique way. The plaque will be placed in an appropriate place in the main entry of Fillmore Central. Expenses for the plaque were covered by The History Club and the Board is honored to have it placed in the school.

**2. Administration of Oath to Newly Elected Board Members**

The new member oath was administered to newly elected Board Member Sara Hatch.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of Board of Education member according to the best of my ability.

**3. Election of Officers**

3.1 A motion was made by Dean, seconded by Cronk to elect Tom Parmenter as Board President.

5 Ayes                      0 Nays                      Motion Carried

3.2 A motion was made by Roeske, seconded by Hatch to elect Marcus Dean as Board Vice President.

5 Ayes                      0 Nays                      Motion Carried

The Oath of Faithful Performance in Office was administered to the new Superintendent, The Board President, and the Board Vice-President.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office according to the best of my ability.

**4. Executive Session**

- 4.1 A motion was made by Dean, seconded by Roeske for the board to enter into Executive Session for the purpose of discussing personnel matters at 7:34 pm.

5 Ayes                      0 Nays                      Motion Carried

- 4.2 A motion was made by Hatch, seconded by Roeske for the board to move out of Executive Session at 9:08 pm.

5 Ayes                      0 Nays                      Motion Carried

**5. Appointments of Officers:**

- 5.1 A motion was made by Dean, seconded by Roeske to appoint Paul Cronk as District Clerk.

5 Ayes                      0 Nays                      Motion Carried

- 5.2 A motion was made by Cronk, seconded by Hatch to appoint Brenda Nolan as District Treasurer.

5 Ayes                      0 Nays                      Motion Carried

- 5.3 A motion was made by Roeske, seconded by Dean to appoint Lynette Folts as Deputy Treasurer.

5 Ayes                      0 Nays                      Motion Carried

- 5.4 A motion was made by Hatch, seconded by Dean to appoint Joanne Cockle as Tax Collector.

5 Ayes                      0 Nays                      Motion Carried

- 5.5 A motion was made by Roeske, seconded by Hatch to appoint Heidi Moore as Claims Auditor.

5 Ayes                      0 Nays                      Motion Carried

- 5.6 A motion was made by Cronk, seconded by Dean to appoint Heidi Rose as Deputy Claims Auditor.

5 Ayes                      0 Nays                      Motion Carried

**6. Other Appointments**

- 6.1 A motion was made by Dean, seconded by Hatch to appoint Dr. Douglas Mayhle as the School Physician.

5 Ayes                      0 Nays                      Motion Carried

- 6.2 A motion was made by Roeske, seconded by Cronk to appoint Richardson and Pullen, P.C. as the School Attorney.

5 Ayes                      0 Nays                      Motion Carried

- 6.3 A motion was made by Hatch, seconded by Dean to appoint Brenda Nolan as Official Bank Signatories.

5 Ayes                      0 Nays                      Motion Carried

- 6.4 A motion was made by Roeske, seconded by Hatch to appoint Thomas Ricketts as Extra-Curricular Treasurer.

5 Ayes                      0 Nays                      Motion Carried

- 6.5 A motion was made by Dean, seconded by Roeske to appoint Lynette Folts as Extra-Curricular Accountant.

5 Ayes                      0 Nays                      Motion Carried

6.6 A motion was made by Cronk, seconded by Hatch to appoint Thomas Ricketts as Purchasing Agent.

5 Ayes 0 Nays Motion Carried

6.7 A motion was made by Roeske, seconded by Dean to appoint Thomas Ricketts as Records Management Officer.

5 Ayes 0 Nays Motion Carried

6.8 A motion was made by Dean, seconded by Hatch to appoint Brock, Schechter and Polakoff, LLP as District External (Independent) Auditor.

5 Ayes 0 Nays Motion Carried

6.9 A motion was made by Hatch, seconded by Roeske to appoint Nichele James as District Internal Auditor.

5 Ayes 0 Nays Motion Carried

6.10 A motion was made by Roeske, seconded by Hatch to appoint Wendy Butler as District Compliance Officer.

5 Ayes 0 Nays Motion Carried

6.11 A motion was made by Dean, seconded by Cronk to appoint William Kelley as Homeless Liaison.

5 Ayes 0 Nays Motion Carried

6.12 A motion was made by Hatch, seconded by Dean to appoint Paul Cronk as FOIL Officer:

5 Ayes 0 Nays Motion Carried

6.13 A motion was made by Roeske, seconded by Hatch to appoint Sharon Gayford as Asbestos (LEA) Designee.

5 Ayes 0 Nays Motion Carried

6.14 A motion was made by Cronk, seconded by Dean to appoint Rachel Coon as Hygiene Officer.

5 Ayes 0 Nays Motion Carried

**7. Designations**

7.1 A motion was made by Hatch, seconded by Dean to designate the following bank as the official depository of funds:

Community Bank NA  
Chase Investment  
NY Class Investment

5 Ayes 0 Nays Motion Carried

7.2 A motion was made by Roeske, seconded by Hatch to designate the following newspaper as the official newspaper of the district:

Olean Times Herald

5 Ayes 0 Nays Motion Carried

7.3 A motion was made by Dean, seconded by Hatch to indicate the regular meeting of the Fillmore Central School District Board of Education will be tentatively scheduled on the third Thursday of each month at 7:00 pm as follows:

August 16, 2012	February 21, 2013
September 20, 2012	March 21, 2013
October 18, 2012	April 18, 2013
November 15, 2012	May 16, 2013
December 20, 2012	June 20, 2013
January 17, 2013	

5 Ayes                      0 Nays                      Motion Carried

**8. Authorizations**

8.1 A motion was made by Cronk, seconded by Roeske to authorize Ravo Root III as Payroll Certification Agent.

5 Ayes                      0 Nays                      Motion Carried

8.2 A motion was made by Hatch, seconded by Dean to authorize Kyle Faulkner as the Designated Educational Official (DEO).

5 Ayes                      0 Nays                      Motion Carried

8.3 A motion was made by Roeske, seconded by Cronk to authorize Priscilla Beardsley as Reviewing and Verification Official for the federal Child Nutrition Program.

5 Ayes                      0 Nays                      Motion Carried

8.4 A motion was made by Dean, seconded by Hatch to authorize Kyle Faulkner as Hearing Official for the federal Child Nutrition Program.

5 Ayes                      0 Nays                      Motion Carried

8.5 A motion was made by Roeske seconded by Dean to authorize the Superintendent to approve all conferences, conventions, and workshop attendance for staff with expenses.

5 Ayes                      0 Nays                      Motion Carried

8.6 A motion was made by Dean, seconded by Hatch to authorize the Superintendent to apply for Grant in Aid (State and Federal) as appropriate.

5 Ayes                      0 Nays                      Motion Carried

**9. Other Items**

9.1 A motion was made by Hatch, seconded by Cronk to authorize the mileage allowance for 2012-2013 as the established IRS rate as amended from time to time.

5 Ayes                      0 Nays                      Motion Carried

9.2 A motion was made by Roeske seconded by Hatch to authorize approve the School Breakfast and Lunch Prices for 2012-13 as follows:

Student Breakfast	\$	1.00
Student Lunch (K-6)	\$	1.45
Student Lunch (7-12)	\$	1.60

5 Ayes                      0 Nays                      Motion Carried

**10. Discussion/Work Session**

10.1 Work session: None

10.2 Superintendents report:

- Mr. Root expressed his excitement about starting to spend time in the school and have the opportunity to speak with some staff and a few faculty members
- This year’s Annual NYSSBA Conference will be held in Rochester, NY, Oct.25-27. Mr. Root encouraged any available Board members to attend all or part of this event as a lot of current information is made available.

10.3 Administrators’ reports: None

10.4 Business Manager’s reports:

- Mr. Ricketts reported that the Annual internal audit provided by Brock, Schechter and Polakoff, LLP will begin Aug. 30.
- No financial reports were available as fiscal period has not yet ended.

**11. Consent Vote:**

- Minutes of June 19, 2012 meeting
- Minutes of June 29, 2012 special meeting

A motion was made by Dean, seconded by Roeske to approve the consent vote as indicated above.

5 Ayes                      0 Nays                      Motion Carried

**12. Old Business**

The Board briefly discussed a letter sent to attorney Frank DiBlasi by school Attorney David Pullen regarding discussions with a neighboring property owner along Cold Creek and the Districts desire to resolve the on going discrepancies of property lines and work, on and in, Cold Creek.

**13. New Business**

The next regular meeting date was rescheduled August 21, 2012 at 7:00 pm.

**14. CSE/CPSE Recommendations**

1. Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from June 16, 2012 to June 21, 2012, A motion was made by Cronk, seconded by Hatch to hereby approve said recommendations:

5 Ayes                      0 Nays                      Motion Carried

**15. Executive Session**

1. A motion was made by Hatch, seconded by Dean for the board to enter into Executive Session to discuss personnel matters at 9:34 pm.

5 Ayes                      0 Nays                      Motion Carried

2. A motion was made by Dean, seconded by Roeske for the board to move out of Executive Session at 10:38 pm.

5 Ayes                      0 Nays                      Motion Carried

**16. Adjournment**

A motion was made by Roeske, seconded by Hatch to adjourn the meeting at 10:38 pm.

5 Ayes                      0 Nays                      Motion Carried